

## **The role of a Director – Parking Australia Ltd.**

Members of Parking Australia (PA) are invited to nominate for the role of **Director on the Board of Parking Australia**. Three (3) positions are available for election by the members at the Annual General Meeting on Tuesday 27 November 2018 at 2.30pm at the ATURA HOTEL, Adelaide Airport.

By embarking on a role as a Board member it is important that you can make a commitment to the Board and to the association in order to implement the vision and strategies determined by the Board and that you have personal aspirations that you would like to achieve for PA. By being a part of the Board, you will be able to make a difference and assist in implementing the Company's vision.

Serving on the PA Board can be a positive experience and will clearly enhance your understanding of the parking industry and its people. However, the role of a director of Parking Australia Ltd is a voluntary task requiring a significant commitment. Any reward is based on the premise that 'the more you put in, the more you get out'. The position is normally for a term of 3 years, but directors can be re-elected for 2 further terms of 3 years each.

In order to understand the requirements for nomination, I strongly recommend you read Sections 33 and 34 of the Constitution of Parking Australia Ltd to assist you in deciding whether you are eligible to nominate.

In addition, I set out below some of the obligations and indicative time commitments expected of a PA Board member.

1. Attend Board meetings (usually 4 a year), plus the AGM and some of the networking functions and other events. Most of these are held in Sydney and Melbourne (12 hours every 2 months).
2. Volunteer to be involved in sub-committees (current sub-committees include accreditation, finance and governance, membership, events, innovation and implementation of policy (4 hours per fortnight).
3. Respond by email to planning and governance issues and other matters requiring input of directors (2 hours each fortnight).
4. Actively participate in reviews of business plans, reading reports, preparation of strategies, contacting members and assisting the CEO, the President and other directors. This is frequently by conference call (3 hours per fortnight).
5. Communicate with other members in a similar category or section of the parking industry to understand their issues and expectations of Parking Australia (1 hour per fortnight)

There is no remuneration for directors other than a fixed fee for attending Board meetings. This fee covers some of your travel and accommodation costs.

**It is important that you are prepared to spend the time and participate in the various activities of the Board, since it is a small team and there is much work to be done, we can't afford to have Board members who are not able to commit as this means fellow Directors must put in more hours to compensate. Each Board member is expected to put in time and effort to achieve the overall objectives of PA. You should also seek a commitment from your employer to support your work on the Board.**

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All directors are subject to the laws under the [Corporations Act 2001](#). Directors are obliged to promote good governance and ensure they act in the interests of Parking Australia Ltd. As a member of the Board you are required to put aside the interests of your company or to your employer and act in the interests of all the members we represent without bias or conflict of interest.

Prior to nominating, I recommend you read the entire [Constitution of Parking Australia Ltd.](#)

If any prospective director would like further information about serving on the Board, you are welcome to contact any of the current Board as listed on the [PA website](#).

Nominees are requested to attend the AGM in Adelaide. If you are elected to the Board, you will be expected to attend the PA Board Meeting on the next day on 28 November 2018 also in Adelaide.

We trust that by putting forward your nomination you will be willing, able and have enough time to put in the necessary effort to further the activity of Parking Australia.

Kind regards,



Sharon Prior  
President  
02 November 2018

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